



## Collingtree Parish Council

Minutes of the **Extra Ordinary Meeting of Collingtree Parish Council** held in the Sports Pavilion, the Playing Field, Watering Lane, Collingtree on **Thursday 30<sup>th</sup> June at 7.30pm.**

**Present:** Cllr P Steel - Chair, Cllr S Collins, Cllr D Mobley, Cllr A McFadyen and Cllr E Sinfield

**Also Present:** Mrs S Wong (Clerk) Richard White & Christopher Wilson

Item No	
112/2022	<b>Record Attendance and receive apologies of absence</b> No apologies were received, everyone was in attendance.
113/2022	<b>Invite Declarations of Interest in respect of items on the agenda</b> No Declarations of interest were received in respect of items on the agenda.
114/2022	<b>Parish Council Vacancies – Informal discussions with applicants</b> It was noted that Parish Councillor Alison Minney has now resigned from the Parish Council which has been notified to WNC and a vacancy notice has been published. This now creates a 2nd Parish Councillor vacancy on the PC.  3 applicants were invited to attend this evenings meeting, only 2 accepted the invite. Both Richard and Christopher discussed their applications with members of the PC. It was agreed the successful applicant will be notified shortly and co-opted at the July 20th PC meeting. Cllrs Resolved to co-opt Christopher at the July meeting and if no other applicants applied for the 2nd vacancy then Richard could also be co-opted at the July meeting too, subject to no election being called. Applicants can be co-opted for the 2nd position as of the 15th July 2022.
115/2022	<b>Playing Field</b> <b>Discuss and agree mowing quotes and agree when extra cuts will be required at the playing field during cricket season.</b> It was <b>Resolved</b> to accept a quote from All Seasons at a cost of £110 per cut. It was also <b>Resolved</b> up to 5 cuts this year can be authorised. Cuts are to be authorised in-between cuts from the WNC contractors should the grass become overgrown and would affect play to the sport clubs using the playing field. The PC will be led by Rob Flight on when these cuts are required. All were in agreement.
116/2022	<b>Discuss and agree to order outside toilet if survey has been carried out by David Smith Structural Engineer</b> A date has now been set to Monday 11 <sup>th</sup> July 2022 for David Smith to inspect the decking. To be discussed at the July meeting after David has carried out his inspection and reported his findings.
117/2022	<b>Exclusion of the press and public – due to the confidential nature of business to be transacted the press and public are excluded from the next items on the agenda</b> There were no members of the public or press in the building.
118/2022	<b>Discuss and agree the next steps with the Club House matters</b> <b>a. Discuss and agree to rescind resolution made under agenda item 085/a – 12<sup>th</sup> May 2022 on the grounds it is unacceptable to the Tennis Club (PS/AM/ES/SC)</b> The Clerk has received 4 written requests from Cllrs Collins, Steel, McFadyen and Sinfield to rescind the PC's resolution made under agenda item 085/a – 12 <sup>th</sup> May 2022 on the grounds it is unacceptable to the Tennis Club. It was <b>Resolved</b> to rescind this resolution and open up

discussions again with regards the Tennis Club contract. All were in agreement.

**b. Discuss and consider the Tennis Clubs counter offer presented (previously circulated via email on 20.6.22 by Parish Councillor Alison Minney)**

The Tennis Club would like to continue running the tennis courts and will be implementing a paid gate entry system to allow non members to use the courts. The Tennis Club have asked to hire the Sports Pavilion for a maximum 24 hours (1 hour only on club nights - on each occasion from 9pm to 10pm) and for 6 hours adhoc usage into the building to be able to have access to the toilet at a rate of £10 per hour at a total cost of £300. The Tennis Club do not want to pay any ground rent costs at all.

Following on from discussions the following was **Resolved**.

Cllr E Sinfeld will be the new Tennis Club liaison following the Chair Cllr P Steel stepping down as the PCs TC liaison. An initial 6 months contract will be offered to the Tennis Club at a cost of £150 to include the 6 hours adhoc toilet usage.

The contract will then be reviewed in 6 months after the current sports clubs contracts have been renewed and hire costs have been re-evaluated. It is not guaranteed the hire price of £10 will continue due to current rising running costs and the low-level booking costs of the sports pavilion from the TC compared with the other sports clubs booking of the sports pavilion.

Due to the fractured relationship between the PC and TC, the PC agrees to waiver ground rent costs for 6 months as a good will gesture in the hope of rebuilding a better working relationship, but reserves the right to review this in the future.

The TC will cover all maintenance costs of the tennis courts. It was agreed that Cllr E Sinfeld will relay this information back to Wendy Herdman the Chair of the Collingtree Tennis Club and arrange for an informal meeting to discuss and be able to move forward.

**c. Discuss and agree the pay to play will be up and running no later than the end of Aug, ascertain how will it be managed to allow residents time to play, what percentage of time will be allocated, residents should get a discounted rate and will the monies received from the pay to play be put back into the community?** – This agenda item was cancelled.

**d. Discuss and agree if a peppercorn rent should be charged for use of the land** – This agenda item was cancelled.

**e. Discuss and agree the contract should be approved by a Solicitor / Neale**

It was **Resolved** Wellers Headley Solicitors should approve the final contract, possibly create it from a draft one the PC draws up.

**f. Discuss and agree wording of new contract to include:**

**30 hours hire charge at £10 per hour - 24 hours usage of sports pavilion during club games (all dates to be advised) and an additional adhoc 6 hours usage between 7-9pm on Wednesdays and 10-12pm Sundays – No access if the building is already occupied on those dates or outside of agreed times and dates**

**Pay to play app and sight of H&S and Safeguarding policies to cover Pay to Play Maintenance, Ground Rent.**

**The Tennis Club should not run for profit only to cover its maintenance costs**

**Tennis Club accounts and safeguarding policy must be shared with the PC**

**The facility remains in the ownership of the Parish and in the event the Tennis Club leaves, the courts will revert back to a parish facility**

	<p>It was <b>Resolved</b> not to include the pay to play app or that the TC should not run for profit in the contract.</p> <p><b>g. Discuss and agree the 6 adhoc hours are a temporary measure until the outside toilet is in situ</b></p> <p>It was <b>Resolved</b> to agree the 6 adhoc hours are a temporary measure until the outside toilet is up and running. Access to the building will no longer be required other than those prebooked on club nights.</p> <p><b>h. Discuss and agree 2 named key holders to supervise use of the facility</b></p> <p>It was <b>Resolved</b> that two named key holders will need to take full responsibility of any issued keys, they are not to pass them to others members of the Tennis Club. Anyone wanting to use the toilet will need to be escorted to the building by the key holder and the building locked up after use.</p> <p><b>i. Discuss and agree if the PC would like to install a water fountain (PS)</b></p> <p>It was <b>Resolved</b> not to look into installing a water fountain due to running costs and the likelihood of vermin being attracted to it also.</p> <p><b>j. Discuss and agree any extra clauses to be added</b></p> <p>It was agreed no other clauses were required.</p>
<b>119/2022</b>	<p><b>Date of the next meeting - Full Parish Council Meeting 17<sup>th</sup> August 2022</b></p> <p><b>RESOLVED</b> to hold the next full Parish Council Meeting on Wednesday 17<sup>th</sup> Avenue 2022. The meetings is to be held in the Sports Pavilion / Club House building at 7.30pm</p>
	<p><b>Close:</b> The meeting ended at 10.00pm.</p>

Signed by .....Date .....