



Collingtree Parish Council

Minutes of the **Ordinary Meeting of Collingtree Parish Council** held in the Sports Pavilion, the Playing Field, Watering Lane, Collingtree on **Wednesday 16th February 2022 at 7.30pm.**

Present: Cllr P Steel - Chair, Cllr S Parsons and Cllr A Minney

Also Present: Mrs S Wong (Clerk) Unitary Councillor Lizzy Bowen and 1 Collingtree Park Resident

Item No	
019/2022	Record Attendance and receive apologies of absence Apologies were received from Cllr G Phull (unwell) and Cllr D Mobley (unwell), Cllr S Collins (on holiday), Unitary Councillors Jonathan Nunn and Phil Larratt were also unavailable to attend.
020/2022	Invite Declarations of Interest in respect of items on the agenda No Declarations of interest were received in respect of items on the agenda.
021/2022	To receive and approve for signature the minutes of the Ordinary Meeting held on the 26th January 2022. It was RESOLVED the Minutes of the Ordinary Meeting held on the 26 th January 2022 having been previously circulated, were approved as a true record of the meetings and signed by the Chair Cllr P Steel.
022/2022	Parish Council Vacancies – Discuss and accept applications and co-option on to the PC No new applications.
023/2022	Receive reports from Police representatives The crime report for January has been received, no serious crimes have been reported during this time.
024/2022	Receive Reports from West Northamptonshire Councillors Unitary Lizzy Bowen was in attendance. The PC has been in talks with some residents who have been experiencing flooding in Watering Lane for several years with no end to the problem in sight. Cllr Bowen asked for all facts to be emailed to her and she would escalate with Cllrs P Chauhan and P Larratt and J Nunn.
025/2022	Discuss any Correspondence Correspondence has been received from a resident with regards to the surface noise on the Smart Motorway. The Clerk will forward onto Cllr P Larratt for his comments.
026/2022	Discuss and agree the next steps with the Club House matters a. Discuss and agree any changes to the Tennis Club hire contract The PC are still to hear back from the Tennis Club with their acceptance of the new hire contract. Action: The Clerk is to contact the Tennis Club and insist they come back to us by our next PC on the 16 th March or the PC will seek further advice to reconsider the use of the land. The Chair Cllr P Steel is still to have talks with the Tennis Coach about a separate agreement. b. Discuss and agree any new ideas for toilets at the Sports Pavilion Quotes for costs to install an outside toilet haven't been received as yet. The Clerk will continue to chase them up. Following advice from the contractors that did a site visit for quote purposes. It was Resolved the best place for the toilet to be installed is on the decking opposite the Tennis Courts. The unit is to be disguised by some form of covering / trellis to make it more appealing. This location is more suitable than behind the Sports Pavilion, as it saves thousands of pounds in costs

	<p>for digging trenching It was agreed to obtain quotes to fit a new doorway into the changing rooms, to give more privacy and to also explore quote options for privacy screens/curtains in the showers. Action: The Clerk will obtain quotes.</p> <p>c. Discuss and agree to advertise for a cleaner It was discussed that in the interim the PC would ask if Rob Flight the Groundsman would take on an hour cleaning after the Sports Pavilion has been in use over a weekend. Once the building is used more, then options for hiring a cleaner will be explored. All were in agreement. Resolved to approach Rob Flight.</p> <p>d. Discuss which booking system to use. Cllr G Phull was not in attendance. Agenda item deferred to another time.</p> <p>e. Approve the new CCTV Monitoring Policy Cllr G Phull was not in attendance. Agenda item deferred to another time.</p> <p>f. Discuss and agree any other Club House matters arising not covered on the agenda. It was Resolved an adult changing mat is required for the disabled toilet. Action: The clerk will source some options of changing mats.</p>
027/2022	<p>Financial matters</p> <p>a. Review Financial Statement as at 16/02/22 agreed to Bank Reconciliation The Clerk reported the Bank Balance to date as reconciled to the bank statement was as follows: Current Account £100,687.87 This is ear marked as follows: Playing Field £2,324.81, Community Projects £61,096.00, Club House build £7,883.10 and Council Funds £25,206.74 No Income has been received in the last month.</p> <p>b. Propose Payments for transfer and Sign Cheques agreed by the Council RESOLVED to approve payments to be made in February 2022 (Appendix A).</p>
028/2022	<p>Community Projects</p> <p>a. Discuss and agree when does the PC want to start the CILS Community Projects and which projects are to be given the go ahead? The Clerk presented the April 2021 minutes (Extra ordinary meeting to discuss residents CILS money suggestions) and Cllrs went through the list of the community Projects that the PC agreed to undertake at that time. After going through the list, projects we can continue to undertake are as follows: Seating in the play area Possibly look at an alternative footpath at the playing field? Flood lights at the playing field? Still to install a VAS at Collingtree Park Still to get an ANPR camera once works at the M1 have finished Look into Victorian Lighting (where do we want these as I can't remember?) Buy a defib for the playing field Look into wildlife areas Speak to Glebe Farm Management reference maintaining duck pond, nesting boxes etc Other ideas will continually be explored.</p>

	<p>b. Discuss and agree when to hold Jubilee Celebrations / and a Contractors Thank you Event</p> <p>The Chair Cllr P Steel has been in talks with the Wooden Walls Pub about holding a split event at the pub and playing field, which may include possible games and a 5 aside football game. The Chair Cllr P Steel will also contact Jaspers catering about organising afternoon tea in the village hall. The PC would pay for anyone over 70 to receive the afternoon tea for free.</p> <p>Other options to explore will be contacting Collingtree Primary School to see if they want to run a fete, the care home to see if they are running any Jubilee events? The PC could pay for bunting to go down the streets in the village and possibly wrap it around the street lights in Collingtree Park (as the streets are too long to have bunting). The PC could send a newsletter out to Residents to suggest they could organise street parties, decorate windows and also dress up bears in windows.</p> <p>c. Organise the Crime Prevention event – 19th March 11am – 1pm</p> <p>The Clerk will approach Cllr S Collins when she returns from her holiday to ask if her Police contacts are able to create a flyer for the Crime Prevention event?</p> <p>d. Does the PC want to send Thank you gifts to all those involved with the building of the Sports Pavilion.</p> <p>It was agreed it is too late now to do anything with regards thanking those involved in the Sports Pavilion Project and end all talks of any thank you events / gifts.</p>
029/2022	<p>Receive updates and discuss any Playing Field matters</p> <p>a. Discuss and agree if the agility trail needs removing or replacing</p> <p>It was Resolved following the annual health and safety inspection report, Rob can check the agility trail for rotten sections and remove them. If it is possible to replace any bits, this will be explored.</p>
030/2022	<p>Receive updates and discuss any roads, common areas and footpath matters</p> <p>a Receive an update from Cllr S Collins reference the PC / Vistry Homes residents’ group</p> <p>Following a number of residents’ concerns on Facebook about the Vistry Development and works in Collingtree Park. The Parish Council has worked hard alongside Vistry Homes to organise a Community Liaison Group comprising of representatives from both East Hunsbury and Collingtree Parish Councils and Paul Carvey – Senior Project Manager – Vistry Homes.</p> <p>A resident in attendance, spoke of his concerns of the unjust negative comments the Parish Council receives on an ongoing basis from a small number of Collingtree Park residents on social media. However, the PC has received a large number of supportive emails and phone calls this month from residents in support of the PC and opposing the keyboard warriors.</p> <p>The next Vistry Liaison meeting date has been rescheduled to 10th March. Prior to this meeting taking place, Paul Carvey has agreed to hold a one-off questions and answers walkaround with some concerned Collingtree Park residents. This has come about due to a large number of trees being felled along a Collingtree Park Footpath that sits within the development by Vistry as the next stage of their development and building process.</p> <p>b. Discuss any flooding matters</p> <p>This item was discussed under agenda item 024/2022.</p>
031/2022	<p>Receive updates and discuss any Street lighting Matters</p> <p>Nothing new to report.</p>
032/2022	<p>Discuss any recent updates on the Northampton Gateway Segro / Ashfield development</p> <p>The Chair P Steel attended a recent meeting. No site visits have been attended by the PC as yet as</p>

	no dates have been suitable for members of the PC.
033/2022	Discuss any planning related matters including those not yet determined WMM/2021/1047 - 5 Tanglewood – Single storey front porch including two storey side and rear extensions, first floor extension over existing garage (Approved under WNN/2021/0328). The PC has no comments or observations to make on this application.
034/2022	Progress any matters arising from the previous minutes not covered by items on the agenda No matters arising.
035/2022	Date of the next meeting - Full Parish Council Meeting 16th March 2022 RESOLVED to hold the next full Parish Council Meeting on Wednesday 16 th March 2022. The meetings is to be held in the new Sports Pavilion / Club House building at 7.30pm
	Close: The meeting ended at 9.5pm.

Signed byDate

027//2022 Financial Matters

a Review Financial Statement as at 16/02/2022 and propose payments and sign cheques

Monies must be paid out only in pursuance of statutory powers (SP) vested in the Parish Council.

RESOLVED balances as presented are accepted. **RESOLVED** the following accounts be paid.

Payment method	Amount	Inc VAT	Payee	Details	Power
B/T	540.00	0.00	Rob Flight	Maintenance Services Jan 2022	Open Spaces Act
B/T	755.25	0.00	Shirley Wong	Clerks Salary February 7.5 hours pw @ £555.75 11 Hours Overtime Jan /Feb @ £188.10 Tax £23.60 & NI -£0.00 Office costs & Broadband £35 pm	LGA 1972 s 112
B/T	250.18	41.69	Southern Electric	Electricity costs 5.01.22 to 1.02.22	Highways Act
B/T	20.13	0.95	Southern Electric	Standing charge 5.01.22 to 1.02.22	Highways Act
B/T	1646.02	274.34	Main Line Timber	Fencing for the Play Area	Open Spaces Act
B/T	575.90	95.99	Direct 365 Online	Consumables, First Aid Kits and Hot water Urn	Open Spaces Act Local Government (Misc Provisions) Act 1976 s19
B/T	152.65	25.44	Eon	Street Lighting Maintenance to 31 st Dec	Highways Act
B/T	187.99	8.98	Eon	Electricity at the Sports Pavilion to 31.1.2022	Highways Act
B/T	12.00		Catersigns	Male and Female Door Signs	Open Spaces Act Local Government (Misc Provisions) Act 1976 s19
B/T	13.50	2.25	Penny Steel	Bulbs for Planters	Open Spaces Act
CHQ 893	23.60	0.00	HMRC	Tax for Mrs S Wong	LGA 1972 s 112

Total of payments £4,177.22