

## Collingtree Parish Council

Minutes of the **Full Council Meeting of Collingtree Parish Council** held in Collingtree CE Primary School, Lodge Avenue, Collingtree on **Wednesday 13<sup>th</sup> November 2024 at 7.30pm**

**Present:** Cllr P Steel (Chair), Cllr S Collins, Cllr Richard White and Cllr C Wilson

**Also Present:** Mrs Amy Holt (Clerk), Member of the Public S Smith

<b>Full Council Meeting</b>	
<b>584/2024</b>	<b>Record Attendance and receive apologies of absence</b> – Cllr A Mcfadyen, Cllr I Hussain, Cllr Squires (WNC) Cllr Chauhan (WNC) and Northants Police
<b>585/2024</b>	<b>Invite Declarations of Interest in respect of items on the agenda.</b> None
<b>586/2024</b>	<b>To receive and approve for signature the minutes of the Fully Council Meeting on Wednesday 16<sup>th</sup> October 2024,</b> Approved and Signed.
<b>587/2024</b>	<b>Receive Reports from Police and West Northamptonshire Councillors</b> Police report circulated.
<b>588/2024</b>	<b>Public Participation Session.</b> S Smith discussed with council possibility of new notice board in Collingtree Park and updated on PCC.
<b>589/2024</b>	<b>Discuss any correspondence received</b> – Complaint from resident re Ash Lane Road Closure and AW, Clerk to speak to AW
<b>590/2024</b>	<b>Communications</b> – deferred.
<b>591/2024</b>	<b>Financial Matters</b> <ol style="list-style-type: none"> <li>a) Confirm Bank Balance Unity 31.10.2024 Unity Trust Acc £103,974.04. Including receipts £125.00 (Pavilion Hire) £50.00 Christmas Fayre</li> <li>b) Propose Payment's for transfer – <b>Agreed (see below including August payments for information)</b></li> <li>c) Budget and Precept Initial Planning – Clerk reported on budget year to date, we will need to move monies from the reserves in new financial year to carry out works on Pavilion. All to send ideas to clerk for next years budget.</li> </ol>
<b>592/2024</b>	<b>Sports Pavilion and Playing Field Matters</b> <ol style="list-style-type: none"> <li>a) Business Plan – progress meeting early December</li> </ol>
<b>593/2024</b>	<b>Community Projects</b> <ol style="list-style-type: none"> <li>a) <b>Christmas Fayre</b> – The school have gone above and beyond to work together, the staff very enthusiastic and everyone looking forward to the event.</li> <li>b) <b>Newsletter</b> – Feedback really positive, the feature of the care home well received. Agreed to feature the Pub/VR event.</li> <li>c) <b>Coffee Morning Christmas Event</b> - Agreed to hold a Christmas Lunch for coffee morning attendees, last coffee morning in December</li> </ol>
<b>594/2024</b>	<b>Receive updates and discuss roads, common areas and footpath matters.</b> <ol style="list-style-type: none"> <li>a) Receive any updates from Cllrs Collins/Steel/Wilson reference following Vistry Estate – <b>Meeting 14/11/2024 mainly re phase 2 site meeting</b></li> <li>b) Receive any flooding updates – <b>Nothing received.</b></li> </ol>
<b>595/2024</b>	<b>Receive updates and discuss any Street Lighting matters</b> – Light outside 1 Lodge Avenue not working.
<b>596/2024</b>	<b>Planning Matters –</b> <ol style="list-style-type: none"> <li>a. <b>No new applications</b></li> </ol>

	<b>b. Proposed warehousing J15 – clerk to liaise with neighbouring parishes and Ncalc</b>
<b>597/2024</b>	<b>Village Maintenance Report (R Flight) – Fantastic feedback re Remembrance Display, thanks noted to Rob and Clerk. Rob and Clerk carried out inspection, various issues discussed. Decorating for Christmas 2/12/2024 with Rob and Clerk</b>
<b>598/2024</b>	<b>Discuss any recent updates on the Northampton Gateway Sero / Ashfield development</b> None
<b>599/2024</b>	<b>Progress any matters arising from the previous minutes not covered by items on agenda.</b> – none
<b>600/2024</b>	<b>Date of next meeting - Wednesday 11<sup>th</sup> December 2024, 7.30pm, (Collingtree School).</b>
	<b>Close: The meeting closed at 21.04.2024.</b>

**Appendix A**

**591/2024 Financial Matters**

**a. Payments Agreed**

**November**

Method	Amount	Payee	Details	Power
B/T	£1177.67	A Holt	Salary & Expenses	LGA 1972 s112
B/T	£427.45	HMRC	PAYE	LGA 1972 s112
DD	£146.52	Nest	Pension	LGA 1972 s112
B/T	£857.16	Rob Flight	Village Maintenance	LGA 1972 s111
B/T	£240.00	Forest Commercial Cleaning	Pavilion Cleaning	LGA 1976 s19
DD	£148.36(£7.06)	Eon	Electricity Sports Pavilion	LGA 1972 s214
DD	£42.60 (£7.10)	Royal Mail	Po Box Services	Post Office Act 1954 s 51
B/T	£87.50	Collingtree Village Rooms	Room Rental (Coffee Morning)	LGA 1972 s143
DD	£431.42 (£20.59)	SSE	Street Lighting Electricity	Highways Act 1980 s301
DD	£358.81	Lloyds Corporate Card	Payment Card Charges	LGA 1972 s112
B/T	£766.80 (£23.30)	Hampton Print	Newsletter/Leaflet Printing	LGA 1972 s143
B/T	£38.34	School	Christmas Fayre	LGA 1972 s143
B/T	£786.05 (£131.01)	Tove	Christmas Tree Lights and Battery Packs	Highways Act 1980s 301
B/T	£100.00	RBL (Judy Webster)	Remembrance Wreath	LGA 1972 s137
B/T	£108.00 (£25.00)	BrixSecure	Alarm Fobs	LGA 1972 s143

**Signed by .....****Date .....**