



Collingtree Parish Council

Minutes of the **Full Council Meeting of Collingtree Parish Council** held in Collingtree Sports Pavilion, Watering Lane, Collingtree on **Wednesday 16th April 2025 at 7.30pm**

Present: Cllr P Steel (Chair) Cllr S Collins (Vice Chair) and Cllr C Wilson

Also Present: Mrs Amy Holt (Clerk), PCSO Lee Shelton, WNC Cllr Carl Squires, WNC Cllr Pinder Chauhan, Daniel Soan and Mike Seamarks

Full Council Meeting	
666/2025	Record Attendance and receive apologies of absence – Cllr A Mcfadyen, Cllr I Hussain and Cllr Richard White
667/2025	Invite Declarations of Interest in respect of items on the agenda. None
668/2025	To receive and approve for signature the minutes of the Fully Council Meeting on Wednesday 18th March 2025, Approved and Signed.
669/2025	<p>Receive Reports from Police and West Northamptonshire Councillors Police report circulated. PCSO Lee Shelton gave a verbal update on the crime/issues in the area, Community Police Event 23rd April.</p> <p>Both Cllrs reported that there was very little information to share due to the up coming elections. Cllr Squires reported updates on Market Sq (makers market)</p> <p>Concerns regarding the flooding issues at a property on Watering Lane raised and concerns re the proposed school site in the Collingtree Park Development. Clerk to liaise with East Hunsbury PC.</p>
670/2025	Public Participation Session. None Present.
671/2025	Discuss any correspondence received – Email from resident regarding the decision re the school site in Collingtree Park (as above raised with WNC Cllrs and Clerk to liaise with East Hunsbury PC.
672/2025	<p>Financial Matters</p> <p>a) Confirm Bank Balance Unity 31.03.2025 Unity Trust Acc, £80,767.13 Including receipts None.</p> <p>b) Propose Payment's for transfer – Agreed (see below)</p>
673/2025	<p>Sports Pavilion and Playing Field Matters</p> <p>a) Community Plan – (ready for finalisation) almost ready, further meeting on 24/4. Take to Annual Parish Meeting</p> <p>b) Confirm appointment of contractor for painting – Andrew Seamark Painting and Decorating to carry out the work</p> <p>c) Confirm arrangements for seed and rolling of the field. Tove Landscapes to seed field at cost of £750.00</p>
674/2025	<p>Policies and Governance</p> <p>a) Adopt Training and Development Policy – Agreed</p> <p>b) Adopt Dignity at Work Policy – Agreed</p> <p>c) Civility and Respect – Take the Pledge – Agreed</p>
675/2025	<p>Community Projects</p> <p>a) Fete – All things that need booking booked, need to continue to share the advert</p> <p>b) Future outings and events – first outing to be at Castle Ashby Gardens date to be</p>

	confirmed			
676/2025	Receive updates and discuss roads, common areas and footpath matters. a) Receive any updates from Cllrs Collins/Steel/Wilson reference following Vistry Estate – As above b) Receive any flooding updates – Nothing received.			
677/2025	Receive updates and discuss any Street Lighting matters – Discuss additional lighting in Collingtree Village – quote not yet received.			
678/2025	Planning Matters – a. New Applications <table border="1" data-bbox="336 414 1497 510"> <tr> <td>2025/1355/FULL</td> <td>6 Spiney Drive Collingtree Northampton</td> <td>Single Storey Extension</td> </tr> </table> b. Proposed warehousing J15 – No further updates,	2025/1355/FULL	6 Spiney Drive Collingtree Northampton	Single Storey Extension
2025/1355/FULL	6 Spiney Drive Collingtree Northampton	Single Storey Extension		
679/2025	Village Maintenance Report (R Flight) – Issues with dog fowling, approved to purchase further signage.			
680/2025	Discuss any recent updates on the Northampton Gateway Sero / Ashfield development None			
681/2025	Progress any matters arising from the previous minutes not covered by items on agenda. None			
682/2025	Date of next meeting - Wednesday 21st May, 7.30pm, (Sports Pavilion, Watering Lane, Collingtree). Future meeting dates: (2025) 18th/6, 16th/7, 17th/9, 15th/10, 19th/11, 17th/12, (2026) 21st/1, 18th/2, 18th/3			
	Close: The meeting closed at 20.51			

Appendix A

672/2025 Financial Matters

a. Payments Agreed

April

Method	Amount	Payee	Details	Power
B/T	£987.51	A Holt	Salary & Expenses	LGA 1972 s112
B/T	£358.59	HMRC	PAYE	LGA 1972 s112
DD	£100.56	Nest	Pension	LGA 1972 s112
B/T	£673.99	Rob Flight	Village Maintenance	LGA 1972 s111
B/T	£384.00	Forest Commercial	Sports Pavilion Cleaning	LGA 1972 s143
DD	£124.35 (£8.44)	Eon	Electricity Sports Pavilion	LGA 1972 s214
DD	£42.60 (£7.10)	Royal Mail	Po Box Services	Post Office Act 1954 s 51
B/T	£100.00	Collingtree Village Rooms	Room Rental (Coffee Morning)	LGA 1972 s143
DD	£403.61 (£19.22)	SSE	Street Lighting Electricity	Highways Act 1980 s301
DD	£291.37	Lloyds Corporate Card	Payment Card Charges	LGA 1972 s112
DD	£1113.35	Ncalc	Annual Membership	LGA 1972 s143
B/T	£900.00 (£250.00)	Tove	Grass Seeding Field	Highways Act 1906
B/T	£16,008.67 (£2668.11)	Tove	Decking Repair	LGA 1972 s143
B/T	£239.40 (£39.90)	Eon	Street Lighting	Highways Act 1954 s51
B/T	£789.80 (£67.80)	Hampton Print	Flyer printing	LGA 1972 s143
B/T	£25.00	Elliotts Castles	Bouncy Castle Deposit	LGA 1972 s143
B/T	£87.00	Barbara Osborne	Payroll Services	LGA 1972 s112
B/T	£180.00	The Cake Fairy	Police Event and VE Day Coffee Morning	LGA 1972 s143
B/T	£40.00	Window Pal	Sports Pavilion Window Cleaning	LGA 1972 s143

Signed byDate