



Collingtree Parish Council

Minutes of the **Full Council Meeting of Collingtree Parish Council** held in Collingtree Sports Pavilion, Watering Lane, Collingtree on **Wednesday 18th September 2024 at 7.30pm**

Present: Cllr P Steel (Chair), Cllr S Collins, Cllr I Hussain, Cllr Andrea McFadyen, Cllr P Shokar Cllr Richard White and Cllr C Wilson

Also Present: Mrs Amy Holt (Clerk), Cllr Carl Squires (WNC),

Full Council Meeting	
547/2024	Record Attendance and receive apologies of absence – None
548/2024	Invite Declarations of Interest in respect of items on the agenda. None
549/2024	To receive and approve for signature the minutes of the Fully Council Meeting on Wednesday 24th July 2024, Approved and Signed.
550/2024	Receive Reports from Police and West Northamptonshire Councillors Cllr Squires updated on the WNC Local Transport Plan, encouraging the community to respond. Air Pollution Monitoring, Clerk to send emails re Air Quality in Collingtree. Still no news on S106/CIL's money.
551/2024	Public Participation Session. None present.
552/2024	Discuss any correspondence received – None
553/2024	Update on meeting with Mike Reader MP – very positive meeting, he is keen to be involved in local issues.
554/2024	Financial Matters <ul style="list-style-type: none">a) Confirm Bank Balance Unity 31.08.2024 Unity Trust Acc £87,168.38. Including receipts for July and August: £2748.50 (Sports Pavilion Charges) £20 (Fete) £2.90 (National Grid Fees)b) Propose Payment's for transfer – Agreed (see below including August payments for information)c) Cllrs were shown CPC accounts and were able to ask questions.
555/2024	Notice of Completion of Audit – An unqualified audit reached (which means no issues raised by external auditor)
556/2024	Sports Pavilion and Playing Field Matters <ul style="list-style-type: none">a) Business Plan – progress reported by Cllr Hussain, now a need to engage groups and community. Community event post Christmas.b) Repairs/issues – Clerk has met FED 3 and DSA, report received, FED 3 to try to help resolve.c) Contracts 2024/25 – All agreed with Clerk's recommendation to proceed for another 12 months.
557/2024	Community Projects <ul style="list-style-type: none">a) Christmas Fayre – Lots of stalls signed up, Clerk to book PA system, advert to go out with newsletter.b) Christmas Tree's – 2 x Christmas Tree's to go up one in Collingtree Village and one in Collingtree Park, first year more expensive as need to purchase stands, lights etc. Delegate up to £2500 for Clerk to spend.c) Newsletter – aim to have articles with Clerk by 4th October.

	d) Youth Club – First session went well, NAYC to visit school, advert to go out with newsletter.			
558/2024	Receive updates and discuss roads, common areas and footpath matters. a) Receive any updates from Cllrs Collins/Steel/Wilson reference following Vistry Estate – Cllr’s Steel and Collins attended meeting, roadworks are going to be very present for next 18 months to 2 years whilst the other phases begin. Next meeting 10th October. b) Receive any flooding updates – Nothing received.			
559/2024	Receive updates and discuss any Street Lighting matters – No issues			
560/2024	Planning Matters – No Comments/Concerns <table border="1" data-bbox="336 423 1477 577"> <tr> <td>2024/2790/FULL</td> <td>8 Laurel Valley Northampton, NN4 0YU</td> <td>Proposed construction of new double garage and conversion of existing garage into new bedroom with ensuite bathroom</td> </tr> </table> Discuss CPC’s response to Draft Transport Plan – Clerk to draft response and circulate	2024/2790/FULL	8 Laurel Valley Northampton, NN4 0YU	Proposed construction of new double garage and conversion of existing garage into new bedroom with ensuite bathroom
2024/2790/FULL	8 Laurel Valley Northampton, NN4 0YU	Proposed construction of new double garage and conversion of existing garage into new bedroom with ensuite bathroom		
561/2024	Village Maintenance Report (R Flight) – No issues to report Fenced of area Watering Lane – Clerk to compile quotes for new posts, new bench, to be included in budget for			
562/2024	Discuss any recent updates on the Northampton Gateway Segro / Ashfield development Discuss Public Meeting – Nothing to report, no communication from S Martin			
563/2024	Remembrance Sunday Plans – Wreath ordered, Clerk to order 40 more street lamp poppies.			
564/2024	Progress any matters arising from the previous minutes not covered by items on agenda. – Bin for Tom’s Close/Watering Lane Total £1089 (including purchase, fitting and one year empty) – All agreed			
565/2024	Date of next meeting - Wednesday 16th October 2024, 7.30pm, (Village Room).			
	Close: The meeting closed at 21.15pm.			

Appendix A

554/2024 Financial Matters

a. Payments Agreed

August:

Method	Amount	Payee	Details	Power
B/T	£932.88	A Holt	Salary & Expenses	LGA 1972 s112
B/T	£284.52	HMRC	PAYE	LGA 1972 s112
DD	£93.99	Nest	Pension	LGA 1972 s112
B/T	£509.79	Rob Flight	Village Maintenance	LGA 1972 s111
B/T	£240.00	Forest Commercial Cleaning	Pavilion Cleaning	LGA 1976 s19
DD	£114.89(£5.47)	Eon	Electricity Sports Pavilion	LGA 1972 s214
DD	£42.60 (£6.60)	Royal Mail	Po Box Services	Post Office Act 1954 s 51
B/T	£75.00	Collingtree Village Rooms	Room Rental (Full Council)	LGA 1972 s143
DD	£396.31 (£18.87)	SSE	Street Lighting Electricity	Highways Act 1980 s301
DD	£72.95	Lloyds Corporate Card	Payment Card Charges	LGA 1972 s112
B/T	£278.50 (£36.00)	SLCC	Annual Conference (half)	LGA 1972 s143
B/T	£205.92 (£34.32)	St Johns Ambulance	Fete – First Aid Presence	LGA 1972 s143
B/T	£82.37 (£13.73)	Hampton Print	Large Posters – Fete	LGA 1972 s143
B/T	£40.00	Window Pal	Pavilion Window Clean	LGA 1972 s214

September

Method	Amount	Payee	Details	Power
B/T	£942.78	A Holt	Salary & Expenses	LGA 1972 s112
B/T	£284.52	HMRC	PAYE	LGA 1972 s112
DD	£93.99	Nest	Pension	LGA 1972 s112
B/T	£858.02	Rob Flight	Village Maintenance	LGA 1972 s111
B/T	£190.00	Forest Commercial Cleaning	Pavilion Cleaning	LGA 1976 s19
B/T	£87.00	Barbara Osborne	Payroll Services	LGA 1972 s112
DD	£125.59(£5.98)	Eon	Electricity Sports Pavilion	LGA 1972 s214
DD	£42.60 (£6.60)	Royal Mail	Po Box Services	Post Office Act 1954 s 51
B/T	£75.00	Collingtree Village Rooms	Room Rental (Coffee Morning)	LGA 1972 s143
DD	£409.53 (£19.50)	SSE	Street Lighting Electricity	Highways Act 1980 s301
DD	£47.90	Lloyds Corporate Card	Payment Card Charges	LGA 1972 s112
B/T	£714.00 (£119.00)	Brixsecure	Pavilion Alarm	LGA 1972 s143
B/T	£146.14	Wave	Water (Pavilion)	LGA 1972 s143
B/T	£38.03	Hampton Print	Printing	LGA 1972 s143
B/T	£355.40	PPLPRS	Music Licence	LGA 1972 s214
B/T	£118.00	NAYC	Affiliation Fee	LGA 1972 s143
B/T	£378.00	PKF	Audit	Local Audit and Accountability act 2014

Signed byDate