



## Collingtree Parish Council

Minutes of the **Full Council Meeting of Collingtree Parish Council** held in Collingtree Village Room, High Street, Collingtree on **Wednesday 19<sup>th</sup> February 2025 at 7.30pm**

**Present:** Cllr S Collins (Vice Chair), Cllr Andrea Mcfadyen, Cllr R White and Cllr C Wilson

**Also Present:** Mrs Amy Holt (Clerk), PC Kelly Buttler and PCSO Lee Shelton

<b>Full Council Meeting</b>	
<b>634/2025</b>	<b>Record Attendance and receive apologies of absence – Cllr P Steel, Cllr I Hussain and Cllr Pinder Chauhan</b>
<b>635/2025</b>	<b>Invite Declarations of Interest in respect of items on the agenda.</b> Nond
<b>636/2025</b>	<b>To receive and approve for signature the minutes of the Fully Council Meeting on Wednesday 15<sup>th</sup> January 2025, Approved and Signed.</b>
<b>637/2025</b>	<b>Receive Reports from Police and West Northamptonshire Councillors</b> Police report circulated, PCSO Lee Shelton updated the council re an ongoing investigation in Collingtree Park, they have also been liaising with the Vistry Developers to increase security.
<b>638/2025</b>	<b>Public Participation Session.</b> None Present.
<b>639/2025</b>	<b>Discuss any correspondence received – Letter re Phase 2 re trees</b>
<b>640/2025</b>	<b>Financial Matters</b> a) Confirm Bank Balance Unity 31.1.2025 Unity Trust Acc, £87,875.36 Including receipts None. b) Propose Payment's for transfer – <b>Agreed (see below)</b> c) Accounts to date were shared with the council.
<b>641/2025</b>	<b>Sports Pavilion and Playing Field Matters</b> a) Business Plan – draft has been circulated, Cllrs to read and comment in March
<b>642/2025</b>	<b>Community Projects</b> a) <b>Fete</b> – Plans to progress the fete underway, everyone who attended last years fete and Christmas fayre invited. b) <b>Community Police Event</b> – new date of 23 <sup>rd</sup> April agreed. c) <b>Supporting School with Charity Event</b> – the school would like to organise a sponsored walk, they would like to end at the Sports Field with bbq and bouncy castle. We can not offer a Saturday due to cricket but some dates for Sunday's available, Clerk to offer. d) <b>Youth Club - There</b> continues to be very low numbers at the Youth Club, we have promoted lots, Collingtree School have promoted along with EWS and CCS. Golf Club have offered a free trial in their rooms for March session. All agreed and will re visit in March meeting
<b>643/2025</b>	<b>Receive updates and discuss roads, common areas and footpath matters.</b> a) Receive any updates from Cllrs Collins/Steel/Wilson reference following Vistry Estate – <b>Meeting set for March 13<sup>th</sup></b> b) Receive any flooding updates – <b>Nothing received.</b>
<b>644/2025</b>	<b>Receive updates and discuss any Street Lighting matters – Discuss additional lighting in Collingtree Village – quote not yet received.</b>
<b>645/2025</b>	<b>Planning Matters –</b> a. <b>New Applications</b>

	<b>2025/0466/TCA</b>	<b>The Wooden Walls, High Street, Collingtree, NN4 0NE</b>	<b>Reduction in height of 1x Leylandi hedge</b>
	<b>2025/0075/TCA</b>	<b>18 Watering Lane, Collingtree, NN4 0NJ</b>	<b>1 x European Horse Chestnut Tree, Crown and Reduce</b>
	<p><b>b. Proposed warehousing J15 – No further updates, Clerk has contacted for further meeting.</b></p> <p><b>We have received the planning application for the next phase of Vistry Development, will be on March agenda</b></p>		
<b>646/2025</b>	<b>Village Maintenance Report (R Flight) – hedge along Watering Lane has been cut and looks much tidier. Rob and Clerk looking into road outside the school.</b>		
<b>647/2025</b>	<b>Discuss any recent updates on the Northampton Gateway Sero / Ashfield development</b> None		
<b>648/2025</b>	<p><b>Progress any matters arising from the previous minutes not covered by items on agenda.</b></p> <p>– Decking quotes now all received, 3 quotes, the lowest being just under £15,000. Clerk to formally progress through March meeting and begin arranging repairs.</p> <p>-Black Walk in very poor state, Clerk has followed up with ROW, who will look into asking landowner to clear.</p>		
<b>649/2025</b>	<p><b>Date of next meeting - Wednesday 19<sup>th</sup> March 2025, 7.30pm, (Village Room, Collingtree).</b></p> <p><b>Close: The meeting closed at 20.19</b></p>		

## Appendix A

### 640/2025 Financial Matters

#### a. Payments Agreed

#### February

Method	Amount	Payee	Details	Power
B/T	£65.00	The Cake Fairy	Community Police Event	LGA 1972 s143
B/T	£973.26	A Holt	Salary & Expenses	LGA 1972 s112
B/T	£302.46	HMRC	PAYE	LGA 1972 s112
DD	£100.56	Nest	Pension	LGA 1972 s112
B/T	£660.00	Rob Flight	Village Maintenance	LGA 1972 s111
B/T	£288.00	Forest Commercial Cleaning	Pavilion Cleaning	LGA 1926 s19
DD	£289.39 (£13.79)	Eon	Electricity Sports Pavilion	LGA 1972 s214
DD	£42.60 (£7.10)	Royal Mail	Po Box Services	Post Office Act 1954 s 51
B/T	£125.00	Collingtree Village Rooms	Room Rental (Coffee Morning)	LGA 1972 s143
DD	£446.85 (£20.59)	SSE	Street Lighting Electricity	Highways Act 1980 s301
DD	£111.47	Lloyds Corporate Card	Payment Card Charges	LGA 1972 s112
DD	£35.00	ICO	Data Controller Annual Fee	Data Protection Act 2018
B/T	£240.00 (£40.00)	Tove	Hedge Trimming	Highways Act 1906
B/T	£21.00 (£3.50)	Ncalc	Election Training	LGA 1972 s143
B/T	£50.00 (£6.00)	Hampton Print	Flyer printing	LGA 1972 s143

Signed by .....Date .....