



Collingtree Parish Council

14th May 2025

Dear Councillors

You are here by summoned to attend the **Annual Meeting and May Full Council Meeting** of the Parish Council **which will be held at Collingtree Sports Pavilion, Watering Lane, Collingtree, at 7.30pm on Wednesday 21st May 2025** When the under mentioned business will be transacted. Please let me know if you are unable to attend. Apologies for absence should be notified directly to the Clerk.

Mrs Amy Holt
Clerk to the Council

Members of the public are invited to address the Council during the public participation session. Please contact the Clerk by 12pm on the day of the meeting if you wish to do so.

AGENDA OF ANNUAL MEETING

- 683 **Election of Chair**
- 684 **Election of Vice Chair**
- 685 **To receive the councillors Declaration of Office (for any not received determine when they will be received. Chair to complete an additional declaration of office.**
- 686 **Councillors to complete register of interest forms and return to WNC**
- 687 **Councillors to complete and return election expense forms.**
- 688 **Adopt General Power of Competence**
- 689 **Review and Re-adopt the following policies**
 - a) **Standing Orders Updated Model, b) Financial Regulations Updated Model, c) Code of Conduct, d) Co-option, e) Publication Scheme, f) Training and Development Policy, g) Dignity at Work Policy, h) Social Media Policy, i) Internal Controls Procedures, j) Northants CACL DPO Service as Data Protection Officer, k) GDPR Policies, l) Financial Risk Assessment.**
- 690 **Appointment of Councillors for the following roles**
 - a) **Internal Controls Councillor**
 - b) **PLR Councillor**
 - c) **Street Lighting**
 - d) **Planning**

AGENDA OF FULL COUNCIL MEETING

- 691 **Record Attendance, Receive Apologies and Approve Reasons for absence**
- 692 **Invite Declarations of Interest in respect of items on the agenda**
- 693 **Sign and Approve Minutes of the Full Council Meeting held on 16th April 2025**
- 694 **Receive reports from outside bodies including West Northants Councillors and Northants Police**
- 695 **Co-Option, to consider candidates for co-option and co-opt (2 vacancies)**
- 696 **Public participation session 3 minutes max per person 15 minutes total.**
- 697 **Discuss any correspondence received**
- 698 **Financial Matters.**
 - a. **Confirm Bank Balance 30.04.2025 Unity Trust Acc: £96,416.97. Including receipts = £38,000 (WNC Precept), £540 (Pavilion and Sports Field Fees), £20.00 (Fete)**
 - b. **Approve Payments – to be tabled at meeting.**
- 699 **WNC Conference June 12th**
- 700 **Sports Pavilion and Playing Field matters**
 - a. **Community Plan (Final)**
 - b. **Pumping Station Issues**
- 701 **Community Projects**
 - a. **Fete**
 - b. **Christmas Event**
 - c. **Summer Event 2026**
 - d. **Outing (budget)**
- 702 **Receive updates and discuss any roads, common areas and footpath matters.**
 - a. **Receive any updates from Cllrs Steel / Collins reference following Vistry Liaison Meeting**

Consider letter sent to WNC by EPC and send similar offering support

b. Receive any flooding updates

703 Receive updates and discuss any Street lighting Matters

Discuss additional lighting in Collingtree Village – quote.

704 Planning Matters a.

2025/1421/FULL	1 Lodge Avenue Collingtree Northampton NN4 0NQ	Demolition of conservatory and one single garage. New brick wall to the remaining garage and repair to the roof and a rear single story
2025/1657/TCA	43 High Street Collingtree Northampton NN4 0NE	Yew Tree Removal

b. Proposed Warehousing J15

All Planning Applications can be viewed and comments made on West Northants Council's website

[View and comment on a planning application | West Northamptonshire Council \(westnorthants.gov.uk\)](#)

705 Village Maintenance (R Flight)

706 Discuss any recent updates on the Northampton Gateway Segro / Ashfield development

707 Progress any matters arising from the previous minutes not covered by items on agenda

708 Date of next meeting Wednesday 18th June 2025 (Collingtree Sports Pavilion)

Winter Meetings Vene Change