



Collingtree Parish Council

Minutes of the **Full Council Meeting of Collingtree Parish Council** held in Collingtree Sports Pavilion, Watering Lane, Collingtree on **Wednesday 16th July 2025 at 7.30pm**

Present: Cllr P Steel (Chair), Cllr Sharon Collins, Cllr D Hudson and Cllr C Wilson

Also Present: Mrs Amy Holt (Clerk), WNC Cllr Ronald Firman, WNC Cllr Glenn Butcher, 3 Members of the Public, PCSO James Earl

Full Council Meeting	
728/2025	Record Attendance and receive apologies of absence – Cllrs Collins, Hussain, McFadyen and WNC Cllr Chauhan
729/2025	Invite Declarations of Interest in respect of items on the agenda. Cllr P Steel in item 741.
730/2025	To receive and approve for signature the minutes of the Fully Council Meeting on Wednesday 18th June 2025, Approved and Signed.
731/2025	Receive Reports from Police and West Northamptonshire Councillors Cllr Butcher updated on all issues raised regarding Collingtree Parish. On regarding dust and pollution from the Segro Development raised by public present. Flooding issues on Watering Lane, the planned development for Watering Lane and various highway and footpath issues raised. Cllr Chauhan continues to raise the medical centre and is trying to arrange a meeting with Harworth Group
732/2025	Public Participation Session. All three residents raised concerns regarding the dust issues from the Segro development, notes passed to the council for record.
733/2025	Discuss any correspondence received – None
734/2025	Financial Matters a) Confirm Bank Balance Unity 30.06.2025 Unity Trust Acc, £87,817.78. Including receipts of £610.50 (Sports Fixtures), £20.00 (Fete) £200 Refund (electrical payment May, £4747.04 HMRC (VAT refund) b) Propose Payment's for transfer – Agreed (see below) c) Agree to authorise Clerk to move funds between current and instant savings accounts, that will be authorised by 2 signatories as per banking procedures d) Delegate to Clerk responsibility to process and make payments in August (no meeting)
735/2025	Sports Pavilion and Playing Field Matters a) Community Plan – Plan now complete, Clerk to publicise and have 3 or 4 copies printed.
736/2025	Community Projects a) Outing – Outing was a huge success, every person enjoyed, gorgeous weather and the coaches were brilliant, already requests for another one. b) Christmas – Event booked for 29 th November at Collingtree Primary School
737/2025	Receive updates and discuss roads, common areas and footpath matters. a) Receive any updates from Cllrs Collins/Steel/Wilson reference following Vistry Estate – Clerk to organise a catch up with Paul C from Vistry in Sep/Oct. b) Receive any flooding updates – Nothing received.
738/2025	Receive updates and discuss any Street Lighting matters – Discuss additional lighting in Collingtree Village – Clerk has quote, will circulate.
739/2025	Planning Matters – a. New Applications

	2025/2562/TPO	4 Tanglewood Northampton NN4 0YW	Works to remove 1 x scots pine subject to tPO 1 NNC 66
	Clerk circulated CPC response to 2025/1883/MAO Harworth Employment site.		
740/2025	Village Maintenance Report (R Flight) Layby by the Hilton fly tipping issues, should there be tarmac there to smarten up.		
741/2025	Land of Barn Corner, unfortunately the land was purchased at auction, despite the council trying to discuss purchasing directly. Concerns raised from residents this could result in an application to build housing, which would not be suitable. Clerk has consulted a reputable Planning Consultant (previously used elsewhere), made them aware and set aside some funds should it be needed.		
742/2025	Discuss any recent updates on the Northampton Gateway Sero / Ashfield development – Cllr Steel trying to organise with Segro some site visits. (see above re dust concerns).		
743/2025	Progress any matters arising from the previous minutes not covered by items on agenda. None		
744/2025	Resolution to exclude members of the press and public on the grounds that some of the information discussed in the following item is confidential – Maintenance Officer Contract Contract extended for 12-month period at new rate. When reviewing budget for 2026/27 thought should be made to increase again and add hours as the parish and responsibilities increasing. The Clerk and the Council would like to take this opportunity to minute their sincerest thanks to Rob, the Maintenance Officer for his continued hard work and commitment to the parish.		
745/2025	Date of next meeting - Wednesday 17th September 7.30pm, (Sports Pavilion, Watering Lane, Collingtree).		
	Close: The meeting closed at 20.55		

Appendix A

734/2025 Financial Matters

a. Payments Agreed

July

Method	Amount	Payee	Details
B/T	£2645.12	Rob Bracey	Drain Empty Sprots Pavilion
B/T	£987.76	A Holt	Salary & Expenses
B/T	£358.79	HMRC	PAYE
DD	£100.56	Nest	Pension
B/T	£660.00	Rob Flight	Village Maintenance
B/T	£192.00	Forest Commercial	Sports Pavilion Cleaning
DD	£76.78 (£3.65)	Eon	Electricity Sports Pavilion
DD	£45.00 (£7.50)	Royal Mail	Po Box Services
B/T	£75.00	Collingtree Village Rooms	Room Rental (Coffee Morning)
DD	£446.85(£21.28)	SSE	Street Lighting Electricity
DD	£407.70	Lloyds Corporate Card	Payment Card Charges
DD	£50.54	Kier Nordis	Signage
B/T	£205.92 (£34.32)	St Johns Ambulance	Fete First Aid
B/T	£210.62 (£35.10)	Speedy Hire	Fete Generator
	£392.22 (£65.37)	Hampton Print	Printing
B/T	£150.00	Collingtree PCC	Grant

B/T	£239.40	Eon	Street Lighting Maintenance
B/T	£109.52	Wave	Water Charges Pavilion
B/T	£90.00	B Osborne	Payroll Services
B/T	£2502.00 (£417.00)	Steve Farmer Plumbing	Replacement Drainage System Pavilion
B/T	£60.00	Collingtree Primary School	Room Hire
B/T	£355.00	South Northants Community Responders	Defib check and supplies
B/T	£373.18	PPL PRS Ltd	Music Licence Pavilion

Signed by**Date**