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## Collingtree Parish Council

Minutes of the **Full Council Meeting of Collingtree Parish Council** held in Collingtree Sports Pavilion, Watering Lane, Collingtree on **Wednesday 17<sup>th</sup> September 2025 at 7.30pm**

**Present:** Cllr P Steel (Chair), Cllr Sharon Collins, Cllr Andrea McFadyen, Cllr Alison Minney and Cllr C Wilson

**Also Present:** Mrs Amy Holt (Clerk), WNC Cllr Ronald Firman, WNC Cllr Glenn Butcher, WNC Cllr Pinder Chauhan

<b>Full Council Meeting</b>	
<b>746/2025</b>	<b>Record Attendance and receive apologies of absence – Cllrs Huddson and Hussain</b>
<b>747/2025</b>	<b>Invite Declarations of Interest in respect of items on the agenda. Cllr P Steel and Cllr Alison Minney in item 759</b>
<b>748/2025</b>	<b>To receive and approve for signature the minutes of the Fully Council Meeting on Wednesday 16<sup>th</sup> July 2025, Approved and Signed.</b>
<b>749/2025</b>	<b>Receive Reports from Police and West Northamptonshire Councillors</b> Cllr Chauhan updated on issues re Vistry, Black Walk, the balance ponds and the land that was marked for the school site. Cllr Butcher updated on various cabinet activities and the work towards the flooding of a property in Collingtree Village (Watering Lane)
<b>750/2025</b>	<b>Public Participation Session.</b> None present.
<b>751/2025</b>	<b>Discuss any correspondence received – None</b>
<b>752/2025</b>	<b>Financial Matters</b> <ul style="list-style-type: none"> <li>a) Confirm Bank Balance Unity 31.06.2025 Unity Trust Acc, £52,928.59 and Instant Access Savings Account £20,000 Including receipts of £319.00 (Sports Fixtures), £30.00 (Christmas Fete)</li> <li>b) Propose Payment's for transfer – <b>Agreed (see below) Also minuted are August Payments paid using Clerk's delegated Authority as agreed in July Meeting.</b></li> <li>c) Employment Costs: To NOTE that the national local government employer bodies and local government unions have agreed the pay award for 2025/2026. The award equates to a 3.2% increase and is back dated to April (to be paid in October Salary).</li> </ul>
<b>753/2025</b>	<b>Sports Pavilion and Playing Field Matters</b> <ul style="list-style-type: none"> <li>a) Contracts for the next year – agreed for the Clerk to write to all three cricket teams and confirm for the following year, pricing will remain the same.</li> </ul>
<b>754/2025</b>	<b>Community Projects</b> <ul style="list-style-type: none"> <li>a) <b>Newsletter</b> – Agreed to do another newsletter, deadline 3<sup>rd</sup> October.</li> <li>b) <b>Christmas</b> – Agreed to purchase the two Christmas Tree's, last year there was a small Christmas Lunch in the pub, agreed that this year we will go out further (on a coach) for a Christmas Lunch, will be open to anyone who wishes to attend.</li> <li>c) <b>Coffee Morning/Group Trips Itinerary for 2026</b> – The coffee morning will continue for 12 months, we will host a fete and another Christmas Fete and 3 trips in the year (Spring, Summer and Christmas meal)</li> <li>d) <b>Community Engagement Residents Surgery's</b> – Agreed to host an evening surgery in early spring and in the meantime do an electronic survey.</li> </ul>
<b>755/2025</b>	<b>Receive updates and discuss roads, common areas and footpath matters.</b> <ul style="list-style-type: none"> <li>a) Receive any updates from Cllrs Collins/Steel/Wilson reference following Vistry Estate –* * <b>* Cils – there is a new member of staff at WNC who has located the Cils/S106 moneys and it is very close to being authorised for payment.</b></li> </ul>

	<p><b>*Black Walk – Cllr Chauhan has been chasing Paul Carvey, work possibly be done next week</b></p> <p><b>*Balance Pond – due to the wildlife and established nature of the ponds it is being investigated if it is possible to not drain completely and leave some water in the ponds.</b></p> <p>b) Receive any flooding updates –</p> <p><b>*Property on Watering Lane, the PC has put pressure on WNC to investigate further, site meeting took place and some monitoring will now be carried out to establish what the cause is.</b></p>			
756/2025	<p><b>Receive updates and discuss any Street Lighting matters –</b></p> <p>Agree a Councillor representative and organise an annual inspection. Cllr Hudson has agreed to carry out this role</p>			
757/2025	<p><b>Planning Matters –</b></p> <p><b>a. New Applications</b></p> <table border="1" data-bbox="336 557 1495 654"> <tr> <td>2025/3413/FULL</td> <td>34 Ash Lane Collingtree Northampton, NN4 0ND</td> <td>Rear single story extension and remodelling</td> </tr> </table> <p>No comments.</p>	2025/3413/FULL	34 Ash Lane Collingtree Northampton, NN4 0ND	Rear single story extension and remodelling
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758/2025	<p><b>Village Maintenance Report (R Flight)</b></p> <p>a) Update on community litter pick – Clerk to chase Litter Wombles</p> <p>b) Appointment of Footpath Warden – defer to October meeting</p>			
759/2025	<p><b>Land of Barn Corner – residents who maintain the small piece of garden/land have moved, it has been kept to a high standard it has been agreed that the Parish Council will adopt, we will place bark down to stop the weeds growing through.</b></p>			
760/2025	<p><b>Discuss any recent updates on the Northampton Gateway Sero / Ashfield development –</b></p> <p>a) Discuss 106 application, the process is very involved, quotes need to be sort for each project, agreed to start with parish lighting, entrance flower beds, footpath at the sports pavilion, extra defib, play equipment if possible.</p>			
761/2025	<p><b>Progress any matters arising from the previous minutes not covered by items on agenda.</b></p> <p>None</p>			
762/2025	<p><b>Date of next meeting - Wednesday 15<sup>th</sup> October 7.30pm, (Collingtree Park Golf Club – new winter venue).</b></p>			
	<p><b>Close: The meeting closed at 21.15</b></p>			

## Appendix A

### 752/2025 Financial Matters

#### a. Payments Agreed

#### August

Method	Amount	Payee	Details
B/T	£985.96	A Holt	Salary & Expenses
B/T	£358.79	HMRC	PAYE
DD	£100.56	Nest	Pension
B/T	£874.00	Rob Flight	Village Maintenance
B/T	£144.00	Forest Commercial	Sports Pavilion Cleaning
DD	£77.68 (£3.70)	Eon	Electricity Sports Pavilion
DD	£45.00 (£7.50)	Royal Mail	Po Box Services
B/T	£75.00	Collingtree Village Rooms	Room Rental (Coffee Morning)
DD	£432.42 (£20.59)	SSE	Street Lighting Electricity
DD	£530.52	Lloyds Corporate Card	Payment Card Charges
DD	£84.60 (£14.10)	Wickstead	Replacement Swing

B/T	£720.00 (£120.00)	Tove	Black Walk
B/T	£144.00 (£24.00)	Tove	Repairs and Weed Control
B/T	£7.30 (£1.22)	Ashby Computers	Security on Clerk's Laption
B/T	£20,000	Unity Instant Access	Savings

## September

Method	Amount	Payee	Details
B/T	£981.46	A Holt	Salary & Expenses
B/T	£358.79	HMRC	PAYE
DD	£100.56	Nest	Pension
B/T	£910.10	Rob Flight	Village Maintenance
B/T	£240.00	Forest Commercial	Sports Pavilion Cleaning
DD	£106.80 (£5.09)	Eon	Electricity Sports Pavilion
DD	£45.00 (£7.50)	Royal Mail	Po Box Services
B/T	£75.00	Collingtree Village Rooms	Room Rental (Coffee Morning)
DD	£446.85 (£21.28)	SSE	Street Lighting Electricity
DD	£214.15	Lloyds Corporate Card	Payment Card Charges
DD	£52.44	Espo	Toilet Rolls and Paper Towels
B/T	£720.00 (£120.00)	Tove	Seasonal Grass Work
B/T	£144.00 (£24.00)	SLCC	Clerk's Training
	£714.00 (£120.00)	Brix Secure	Annual Alarm Service
B/T	£1550.00	AS Decorating	Pavilion Pain
B/T	£90.00	Barbara Osborne	Payroll Services
B/T	£90.00	Cake Fairy	Macmillan
B/T	£252. (£42.00)	Steve Farmer Plumbing	Outside Tap Pavilion

Signed by .....Date .....