



Collingtree Parish Council

Minutes of the **Full Council Meeting of Collingtree Parish Council** held in Collingtree Sports Pavilion, Watering Lane, Collingtree on **Wednesday 18th June 2025 at 7.30pm**

Present: Cllr P Steel (Chair), Cllr D Hudson, Cllr A Minney and Cllr C Wilson

Also Present: Mrs Amy Holt (Clerk), WNC Cllr Ronald Firman, WNC Cllr Glenn Butcher, WNC Cllr Pinder Chauhan, 2 Members of the Public, PCSO James Earl

Full Council Meeting	
709/2025	Record Attendance and receive apologies of absence – Cllrs Collins, Hussain and Mcfadyen
710/2025	Invite Declarations of Interest in respect of items on the agenda.
711/2025	To receive and approve for signature the minutes of the Fully Council Meeting on Wednesday 21st May 2025, Approved and Signed.
712/2025	<p>Receive Reports from Police and West Northamptonshire Councillors Discussions with all three WNC councillors about various issues, including Watering Lane proposed development, potholes and the state of the roads in Ash Lane, Watering Lane and High Street and the NPH's area in Lodge Avenue. Follow ups to be made.</p> <p>Nothing to report from Northants Police. The council would like to minute a note of thanks to our local policing team. The relationship we have built with them and their commitment to Collingtree and parish council events.</p>
713/2025	Public Participation Session. Residents of Watering Lane raised concerns regarding the Segro development and the excessive dust and the road that enters the site in Milton Malsor.
714/2025	Newly co-opted councillors to sign declaration of acceptance of office. The two newly co-opted councillors signed the declarations prior to the meeting in order for the meeting to be quorate
715/2025	Councillor Representatives a) Planning b) Street Lighting Move to September meeting
716/2025	Discuss any correspondence received – Letter received from Mike Reader MP congratulating the re elected and newly elected councillors and reiterated open door between CPC and his office.
717/2025	Financial Matters a) Confirm Bank Balance Unity 31.05.2025 Unity Trust Acc, £92,771.85. Including receipts of £1595.00 (Sports Fixtures) £45.00 (Pavilion Hire), £20.00 (Fete). b) Propose Payment's for transfer – Agreed (see below)
718/2025	Governance i) To receive the Internal Auditor Reports ii) Annual Governance and Accountability Return 2025 a) To consider and Approve Section 1 The Annual Governance Statement b) To consider and Approve Section 2 The Accounting Statements c) To agree the dates for exercise of public rights (1 st July – 11 th August 2025)
719/2025	Sports Pavilion and Playing Field Matters a) Community Plan – Cllr Steel to forward to the two new councillors for comment before

	July meeting.															
720/2025	Community Projects a) Fete – Everything organised please continue to share. b) Outing – Coach booked, forms handed to coffee morning attendees, Clerk to do a risk assessment.															
721/2025	Receive updates and discuss roads, common areas and footpath matters. a) Receive any updates from Cllrs Collins/Steel/Wilson reference following Vistry Estate – Cllr Wilson attended site meeting, most of the updates are now in the phase 2 area. b) Receive any flooding updates – Nothing received.															
722/2025	Receive updates and discuss any Street Lighting matters – Discuss additional lighting in Collingtree Village – Clerk has quote, will circulate.															
723/2025	Planning Matters – a. New Applications <table border="1" data-bbox="336 591 1497 1178"> <tr> <td>2025/2034/FULL</td> <td>32 Belfry Lane Collingtree park Northampton NN4 0PB</td> <td>Ground Floor Double Garage and Room in the Roof Space</td> </tr> <tr> <td>2025/2087/TCA</td> <td>40 High Street Collingtree Northampton NN4 0NE</td> <td>Lawful Development Certificate (garden room)</td> </tr> <tr> <td>2025/2230/COND</td> <td>33 Ash Lane Collingtree Northampton NN4 0ND</td> <td>Discharge of Condition 12 (Ecology/GCN) of Planning Permission 2024/1461/Full (Erection of four dwellings and garages)</td> </tr> <tr> <td>2025/1729/FULL</td> <td>11 Turnberry Lane Collingtree NN4 0PA</td> <td>Change of use from dwelling (C3) to Children’s Home (C2)</td> </tr> <tr> <td>2025/1883/MAO</td> <td>Land south of M1 Junciton 15 Northamptonshire</td> <td>Outline application for up to 149,476 sqm of mixed use employment site.</td> </tr> </table> <p>Concerns raised over 2025/1729/FULL and 2025/1883/MAO – council delegated to clerk and Cllr Wilson to draft suitable response, circulate and send.</p>	2025/2034/FULL	32 Belfry Lane Collingtree park Northampton NN4 0PB	Ground Floor Double Garage and Room in the Roof Space	2025/2087/TCA	40 High Street Collingtree Northampton NN4 0NE	Lawful Development Certificate (garden room)	2025/2230/COND	33 Ash Lane Collingtree Northampton NN4 0ND	Discharge of Condition 12 (Ecology/GCN) of Planning Permission 2024/1461/Full (Erection of four dwellings and garages)	2025/1729/FULL	11 Turnberry Lane Collingtree NN4 0PA	Change of use from dwelling (C3) to Children’s Home (C2)	2025/1883/MAO	Land south of M1 Junciton 15 Northamptonshire	Outline application for up to 149,476 sqm of mixed use employment site.
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724/2025	Village Maintenance Report (R Flight) a) Discuss Additional Dog Waste Bin b) Discuss and consider clearance Black Walk – quote received for £600, all agreed to proceed pending approval from landowner															
725/2025	Discuss any recent updates on the Northampton Gateway Sero / Ashfield development – Cllr Steel attended meeting, raised concerns re the dust, they are damping down and doing all the things required, landscaping will be complete by end of 2025															
726/2025	Progress any matters arising from the previous minutes not covered by items on agenda. None															
727/2025	Date of next meeting - Wednesday 16th July, 7.30pm, (Sports Pavilion, Watering Lane, Collingtree).															
	Close: The meeting closed at 20.56															

Appendix A

717/2025 Financial Matters

a. Payments Agreed

June

Method	Amount	Payee	Details
B/T	£492.00 (£82.00)	Rob Bracey	Drain Empty Sprots Pavilion
B/T	£285.00	Moulton Coaches	Coffee Morning Trip
B/T	£981.46	A Holt	Salary & Expenses
B/T	£358.79	HMRC	PAYE
DD	£100.56	Nest	Pension
B/T	£877.19	Rob Flight	Village Maintenance
B/T	£432.00	Forest Commercial	Sports Pavilion Cleaning
DD	£86.25 (£4.11)	Eon	Electricity Sports Pavilion
DD	£45.00 (£7.50)	Royal Mail	Po Box Services
B/T	£125.00	Collingtree Village Rooms	Room Rental (Coffee Morning)
DD	£432.42(£20.59)	SSE	Street Lighting Electricity
DD	£499.40	Lloyds Corporate Card	Payment Card Charges
DD	£35.68	Kier Nordis	Signage
B/T	£246.00 (£41.00)	Rob Bracey Ltd	Drain Empty Sports Pavilion
B/T	£575.00	Elliotts Castles	Bouncy Castle and outdoor games
B/T	£540.00 (£90.00)	Whites Earls Barton	Table Hire Fete
B/T	£292.80	SLCC	Conference (half)
B/T	£404.77 (£67.46)	Parish Online	Website and Emails Annual Fee
B/T	£131.34 (£21.89)	I Love Catering	Annual Parish Meeting
B/T	£144.00 (£24.00)	Ashby Computers	IT Support – 12 months
B/T	£2376.20 (£396.04)	WNC	Filed Extra Cuts and bin emptying
B/T	£270.00 (£45.00)	RF Blount	Investigate Sump Pump Issues
B/T	£100.00	RBL (J Webster)	VE Day Wreath
B/T	£9.75	P Steel	Expenses

Signed by **Date**