



Collingtree Parish Council

Minutes of the **Full Council Meeting of Collingtree Parish Council** held in Collingtree Golf Course, Windingbrook Lane, Collingtree Park on **Wednesday 21st January 2026 at 7.00pm**

Present: Cllr Penny Steel, Cllr Sharon Collins, Cllr Doug Hudson, Cllr Andrea McFadyen, Cllr Alison Minney and Cllr C Wilson

Also Present: Mrs Amy Holt (Clerk), PC Kellie Buttler, PCSO Lee Shelton, WNC Cllr Ronald Firman

Full Council Meeting	
814/2026	Record Attendance and receive apologies of absence – None
815/2026	Invite Declarations of Interest in respect of items on the agenda.
816/2026	To receive and approve for signature the minutes of the Fully Council Meeting on Wednesday 10th December 2025, Approved and Signed.
817/2025	Receive Reports from Police and West Northamptonshire Councillors Police report circulated, the crime issues in December were all linked, they have caught the suspect, CPC raised the issue of electronic scooters/bikes/vehicles using Black Walk – Police to investigate. Cllr Firman updated on wider Northampton issues and the problem in Ash Lane due to water/sink hole. CPC raised Ash Lane development, mud on road, traffic calming and vehicles relating to build and Black Walk S106 and Sustainable Transport Contributions, Vistry have now paid this and WNC hold the money, council asked for Cllr Firman to do everything he can to support the money being spent on improving links between Collingtree and Collintree Park.
818/2026	Public Participation Session. None present.
819/2026	Discuss any correspondence received – Email re Watering Lane Development and Social Housing, Clerk to invite representatives to March meeting.
820/2026	Financial Matters a) Confirm Bank Balance Unity 31.12.2025 Unity Trust Acc, £57,496.56 and Instant Access Savings Account £124,073.95 Including receipts of £641.99 (Savings Interest) £196.00 (Christmas Lunch Payments) £239.00 Cash Paid in (Christmas Lunch Payments), £105.00 (Pavilion Private Hire) b) Payments – to be tabled at meeting (below) c) To Agree and Set Budget for Financial Year 2026/2027 – Agreed d) To Agree and Set Precept for Financial Year 2026/2027 – Agreed Chair and Clerk signed PF1 form for WNC for precept
821/2026	Sports Pavilion and Playing Field Matters a) Discuss Keys, former councillor has failed to return their keys, letter sent to no avail, Cllr McFadyen has offered to collect, if this is not successful legal advise to be sort.
822/2026	Community Projects a) June Event – Clerk to contact Cllr Hussain and organise a further push on food vans and advertise for possible bands to play b) Spring Outing – various locations discussed, Agreed to discuss with Coffee Morning regulars, we will advertise to whole community now we know this will be a success.
823/2026	Receive updates and discuss roads, common areas and footpath matters. a) Signage Collingtree Park – Cllr Wilson proposed some locations, one location was agreed for now, Cllr Wilson and Clerk to get quotes.
824/2026	Receive updates and discuss any Street Lighting matters – Two further lights reported on High Street/Ash Lane Crossroads and Lodge Avenue, Clerk has chased. Cllr Hudson suggested a complete review of street light numbers and possible QR code/website address to be added, Clerk to begin investigating.

825/2026	Planning Matters –		
	a. New Applications		
	2025/5285/FULL	67 High Street Collingtree Northampton	Conversion and extension of existing garage to form annexe
	2025/5055/TPO	Collingtree Primary School Lodge Ave, Collingtree	Tree works to several trees See plan for details
No comments.			
826/2026	Village Maintenance Report (R Flight) Bins - Agreed spend for 2 replacement bins to double litter/dog on Barn Corner and Windingbrook Lane.		
827/2026	Discuss any recent updates on the Northampton Gateway Sero / Ashfield development – No update - next meeting 3 rd February		
828/2026	Progress any matters arising from the previous minutes not covered by items on agenda. None		
829/2026	Agree dates for next year of meetings (circulated) and Agree Winter Venue (Collingtree Golf Club) – All Agreed.		
830/2025	Date of next meeting - Wednesday 18 th February 2026 (Collingtree Golf Club)		
Close: The meeting closed at 20.22			

Appendix A

820/2026 Financial Matters

b. Payments

Amount	Payee	Details
£1008.88	A Holt	Salary & Expenses
£374.79	HMRC	PAYE
£106.31	Nest	Staff Pension
£555.00	R Flight	Village Maintenance
£17.99 (£3.00)	Flotek	Collingtree Mobile Phone
£298.00	Forest Commercial Cleaning	Sports Pavilion Cleaning
£110.80 (£5.28)	Eon	Sports Pavilion Electricity
£45.00 (£7.50)	Royal Mail	PO Box Services
£37.50	Collingtree PCC	Village Room Hire
£670.37 (£111.73)	SSE	Street Lighting Electricity
£828.14	Lloyds Corporate	Credit Card
£281.40	Eon Highways	Street Lighting Maintenance/Repairs
£47.00	ICO	Data Protection
£66.00 (£11.00)	SAS	Alarm Call Out
£803.88 (£133.98)	Broxap	Litter and Dog Waste Bin
£50.00	Absolute	PAT Testing
£10.00	Hampton Print	Coffee Morning Posters
£830.00	SNCR	New Defib (High Street)

Signed byDate