



Collingtree Parish Council

Minutes of the **Full Council Meeting of Collingtree Parish Council** held in Collingtree Sports Pavilion, Watering Lane, Collingtree on **Wednesday 15th July 2026 at 7.00pm**

Present: Cllr Penny Steel, Cllr Sharon Collins, Cllr Doug Huddson, Cllr Alison Minney and Cllr C Wilson

Also Present: Mrs Amy Holt (Clerk), WNC Cllr Ron Firman, Cllr Glenn Butcher,

July Full Council Meeting	
924/2026	Record Attendance and receive apologies of absence – Cllrs McFadyen, Cllr Ikram Hussai and WNC Cllr Pinder Chauhan
925/2026	Invite Declarations of Interest in respect of items on the agenda. None
926/2026	To receive and approve for signature the minutes of the Full Council Meeting on Wednesday 17th June 2026, Approved and Signed.
927/2025	Receive Reports from Police and West Northamptonshire Councillors Cllr Firman updated on Local Plan, the S106 and Black Walk lighting being chased.
928/2026	Public Participation Session. None present.
929/2026	Golf Club – Ecology report complete, once payment received we will receive the report in full, clerk to circulate to council and send to Iain Tait chair of Save Collingtree Golf Course working party.
930/2026	Discuss any correspondence received – Letter received from Family Support worker at Collingtree CEVA School asking PC to support the McCarthy Dixon Food Bank bus attending the school, Clerk has replied in support from PC.
931/2026	Financial Matters a) Confirm Bank Balance Unity 30.06.2026 Unity Trust Current Acc, £68,229.88, and Instant Access Savings Account £125,320.18 Including receipts of £255.00 (Fun Day Payments) £439.00 (Pavilion Payments including private hire and sports fees), £9029.33 (HMRC VAT refund), £1550.74 (Cheque for insurance claim) b) Payments – to be tabled at meeting (below) c) Delegate to Clerk/RFO to make the appropriate payments in August (minutes will be made in September).
932/2026	Sports Pavilion and Playing Field Matters a) Review and Agree Traveller Policy – Circulated prior to meeting, Clerk discussed measures put in place, All Agreed.
933/2026	Community Projects a) Trip – 18 people signed up, Althorpe and Coach booked, another day outing in September to a National Trust property (Stowe) suggested. b) Fish and Chip/Quiz/Bingo – Possible dates 2nd or 9th of October, Howe and Co willing to do, Clerk to check with Village Room and Pub.
934/2026	Receive updates and discuss roads, common areas and footpath matters. a) Clerk/Chair to follow up on the placement of various things, it has been too hot presently to sort, will be done before September meeting. b) Black Walk is in need of more tidying, Clerk to organise with contractor and write to Mr Sargent. c) Concerns from residents re the large tree in the Church garden. Clerk to email J Green and R Sellars
935/2026	Receive updates and discuss any Street Lighting matters –

	a) Lamp on Ash Lane hit by RTA now fixed, the work on the upgrades has begun.		
936/2026	Planning Matters –		
	a. New Applications		
	2026/1791/LDP	20 Pitbank Drive Collingtree Northampton NN4 0AQ	Single storey rear extension and erection of rear box dormer This application was refused and has gone to appeal
	No comments		
937/2026	Village Maintenance Report (R Flight) Nothing to report		
938/2026	Discuss any recent updates on the Northampton Gateway Sero / Ashfield development – a) Path is now open, various issues discussed the most important is where the path comes out in Milton Malsor, you are right on a main road and it is dangerous, Cllr Steel to email and cc Clerk in.		
939/2026	Air Quality Monitoring – Review and Discuss Quote It was agreed to progress the initial site meeting and pay for this and then bring the rest of the spend back to council in September when we know how many monitors would be needed. Site meeting costs £550.00 plus VAT.		
940/2026	Progress any matters arising from the previous minutes not covered by items on agenda. None		
941/2026	Date of next meeting - Wednesday 16th September 2026 (will be held at Collingtree Sports Pavilion, Watering Lane, Collingtree)		
	Close: The meeting closed at 20.03		

Appendix A

931/2026 Financial Matters

b. Payments

Amount	Payee	Details
£250.00	Reggae Ray	Fun Day
£1200.00 (£200.00)	Tove	Fun Day Support
£350.00	SNCR	First Aid Fun Day
£324.00 (£54.00)	Safe T Consulting	Fire Risk Assessment (Pavilion)
£521.89 (£86.98)	Balfour Beatty	Emergency Call Out
£1183.96	A Holt	Salary & Expenses
£478.11	HMRC	PAYE
£143.16	Nest	Staff Pension
£774.65	R Flight	Village Maintenance
£19.30 (£3.22)	Flotek	Collingtree Mobile Phone
£384.00	Forest Commercial	Pavilion Cleaning
£81.65 (£3.89)	Eon	Sports Pavilion Electricity
£45.00 (£7.50)	Royal Mail	PO Box Services
£90.00	Collingtree PCC	Village Room Hire
£249.96 (£11.90)	SSE	Street Lighting Electricity
£715.34	Lloyds Corporate	Credit Card
£259.50 (£43.20)	SAS	Pavilion Security
£1554.00 (£259.00)	Macmillan Ecology	Ecology Report (Golf Club)
£16.20	Signs of Cheshire	Extra Keys for Notice Board
£504.00 (£84.00)	Graham and Sibbald	Planning Consultant
£35.88	Espo	Toilet Rolls (Pavilion)
£1505.94 (£250.99)	Tove	Field fertilise/roll, watering Christmas tree, gate repairs
£TBC	Speedy	Fun Day Equipment Hire

Signed byDate